



Minutes (LPD 1214-1222) of a meeting of the London Production Divisional Committee held at 1130 on Saturday 14 November 2015 in Conference Room 1 at BECTU Head Office, 373-377 Clapham Road, London SW9 9BT

1 Present

Peter McInerney (Film Artistes Branch), Mary Hillman (Media Hair & Make Up Branch), Stan Fus (Locations Department Branch), Morag Livingstone (Writers Producers & Directors Branch), Mark Andrews (Sound Branch)

Chair: Peter Cox (Post Production & Facilities Branch)

Secretary: Tony Scott (Animation & New Media Branch)

Assistant Secretary: Tim Potter (Camera Department Branch)

Supervisory Official: Tom Bell

Observer: Mike Dick (NEC)

2 Apologies

Mark Thornton (Lighting Technicians Branch), Roy Dawson (Props Branch), John Burke (Lighting Technicians Branch), Mike Farr (Lighting Technicians Branch), Angie Mason (Writers Producers & Directors Branch), Lezli Everitt (Costume & Wardrobe Branch), Brian Hinton (Film Artistes Branch), Jane Perry (BBC Division)

3 Agenda

The agenda for the meeting was submitted, and it was
Agreed (LPD 1214) to adopt the agenda.

4 Minutes of previous meeting

The LPD Committee minutes (LPD 1208-1213) of the meeting held on 5 September 2015 were submitted, and it was
Agreed (LPD 1215) to endorse LPD Committee minutes (LPD 1208-1213) of the meeting held on 5 September 2015.

5 Matters arising

- a) Job websites – During discussion it was stressed that two areas were of concern: websites charging for access to material that was freely available elsewhere, and the inadequate terms and conditions offered in relation to some job adverts posted on websites. This issue had been initially raised by runners, and a meeting was organised for runners on 6 January 2016. The Supervisory Official said more research needed to be carried out on this issue. It was then
Agreed (LPD 1216) to discuss this issue with the RPD Committee during the joint LPD/RPD meeting following this meeting.
- b) Roger Bolton Award 2016 – Following discussion in relation to the award, which is presented at Annual Conference, it was
Agreed (LPD 1217) to nominate the Locations Department Branch for the Roger Bolton Award 2016.

6 Industrial reports

It was clarified this item would be covered in the joint LPD/RPD meeting following this meeting.

7 Branch and membership reports

The June, July, August and September 2015 LPD membership statistics were submitted, and following a discussion, particularly relating to increases in membership, it was

Agreed (LPD 1218) to note the June, July, August and September 2015 LPD membership statistics and the increases of membership detailed.

The *LPD 2016 recruitment and retention strategy* document, dated 25 September 2015, was submitted by the Supervisory Official. Following discussion, it was

Agreed (LPD 1219) to note the *LPD 2016 recruitment and retention strategy* document dated 25 September 2015.

Branch reports were then given:

- a) Animation & New Media Branch – No report.
- b) Camera Department Branch – A report was given of the forthcoming Branch AGM.
- c) Film Artists Branch – It was reported a branch social was due to take place within the next two weeks, that fees would be applicable for the Disclose Scotland scheme, that concerns had been expressed about a new system relating to police uniforms, and the response to a letter published in the BECTU magazine. It was also reported that work was continuing relating to the establishment of an agency, initially covering film artists.
- d) Locations Department Branch – The current situation in the branch was reported.
- e) Media Hair & Make Up Branch – Training, as it relates to Skillset, was reported.
- f) Post Production & Facilities Branch – It was reported branch meetings were currently being organised for central London.
- g) Sound Branch – No report.
- h) Writers Producers & Directors Branch – It was reported the branch AGM was scheduled for Wednesday 25 November 2015, which includes an open meeting debating policy for the arts in the light of the new Labour leader. Work was being undertaken by the branch concerning preparations for the Freelancers Fair 2016 and the proposed internet-based TV station promoting trade union and labour movement voices.

8 Annual Members Forum 2016

In connection with LPD 1210, it was reported a meeting room at the Euston Ibis has been booked to accommodate the Annual Members Forum on Sunday 17 January 2016.

9 BECTU and Prospect possible merger

BECTU Branch Circulars 839 and 839a, concerning the union's financial position and Prospect, were brought to the attention of the committee. It was reported the next meeting with Prospect representatives takes place within the next two weeks.

10 Communications

It was reported the last meeting of the Communications Committee took place on 20 October 2015.

11 Reports

- a) NEC - The NEC minutes of 20 September 2015 (NEC 10972-11016) were submitted, and following discussion it was

Agreed (LPD 1220) to note the NEC minutes of 20 September 2015 (NEC 10972-11016).

- b) Divisional – No report.
- c) Equality – No report.
- d) Health and safety – It was reported the last meeting of the National Health and Safety Committee took place on 3 November 2015. In connection with LPD 1207 it was reported the document *BECTU Camera Department Branch Unmanned Aircraft Safety Policy* had still not been circulated to branches. During discussion it was stated this was increasingly a pressing issue due to the increasing use of drones for productions. It was then

Agreed (LPD 1221) that the document *BECTU Camera Department Branch Unmanned Aircraft Safety Policy* is circulated to LPD branches for comments as soon as possible.

- e) Training – No report.
- f) Film Policy Committee – It was reported the committee have organised the screening of a film at some point in the future.
- g) Young Members Forum – The activities of the YMF Committee were reported.

12 Any other business

No report.

13 Dates of future meetings

Following discussion, it was

Agreed (LPD 1222) the following dates for 2016 LPD Committee meetings:

(NEC: Sunday 29 November 2015)

LPD Annual Members Forum: Sunday 17 January 2016

(NEC: Sunday 31 January 2016)

LPD Committee: Saturday 12 March 2016

(NEC: Sunday 3 April 2016)

(NEC: Friday 13 May 2016)

(BECTU Annual Conference: Saturday 14 May 2016)

LPD Committee: Saturday 11 June 2016

(NEC: Sunday 26 June 2016)

LPD Committee: Saturday 10 September 2016

(NEC: Sunday 18 September 2016)

(NEC: Sunday 27 November 2016)

LPD Committee: Saturday 3 December 2016

Tony Scott
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 LPD Committee Secretary